

Roles and Responsibilities of the Company Secretary

To comply with the principles of good corporate governance for listed companies under the Board of Directors' responsibilities and in accordance with the provisions of the Securities and Exchange Act, the Board of Directors resolved to appoint **Ms. Prairie Punsoni**, Senior Director of the Office of Legal and Compliance to assume the position of Company Secretary in addition to her existing duties, effective from March 3, 2025 to the present. The appointment is to ensure that the Company fulfills its legal obligations and adheres to the principles of good corporate governance for listed companies, in line with the Board's responsibilities and the requirements of Section 89/15 of the Securities and Exchange Act B.E. 2535 (1992). The roles and responsibilities of the Company Secretary are as follows:

- (1) Arrange meetings of the Board of Directors and shareholders in compliance with applicable laws, rules, and regulations.
- (2) Provide advice to the Company and the Board of Directors to ensure compliance with the Articles of Association, the Securities and Exchange Act, the Public Limited Companies Act, and other relevant laws and regulations.
- (3) Facilitate directors and executives in obtaining knowledge and attending training programs related to the performance of their duties as directors or in specialized roles.
- (4) Organize orientation and provide essential information for current and newly appointed directors to effectively perform their duties.
- (5) Advise the Board of Directors and management on relevant rules, regulations, and requirements that should be acknowledged.
- (6) Prepare and maintain statutory records and important company documents, including the register of directors, notices of meetings, minutes of Board and shareholders' meetings, annual reports, and reports on interests of directors and executives.
- (7) Deliver copies of directors' and executives' reports on interests or related parties to the Chairman of the Board and the Chairman of the Audit Committee within seven (7) business days from the date the Company receives such reports, and maintain such reports for record purposes.
- (8) Act as the center for communication and dissemination of information between the Board of Directors, executives, and shareholders.
- (9) Coordinate and monitor the implementation of resolutions of the Board of Directors and shareholders.
- (10) Ensure proper disclosure of information and submission of reports under her responsibility to supervisory authorities in compliance with applicable rules and regulations.
- (11) Perform any other duties as prescribed by the Capital Market Supervisory Board or as assigned by the Board of Directors.